

## FLORIDA STATEWIDE GUARDIAN AD LITEM OFFICE Angela H. Orkin Executive Director

## Statewide Guardian ad Litem Office Open Government Bill of Rights

Members of the public are entitled to be treated with respect, courtesy, and professionalism when interacting with the Statewide Guardian ad Litem Office.

Public records requests do not have to be made in writing, unless a specific statute requires otherwise. In that case, the statute imposing such a requirement shall be cited.

All public records requests shall be acknowledged promptly and in good faith as required by Section 119.07(1), Florida Statutes.

Fees for production of public record documents shall not exceed the statutorily authorized fees and the statutory authority for such fee shall be cited.

The public has the right to receive an itemized invoice of proposed fees or fess charged.

Access to public records and meetings are rights secured under Sections 119.07(1) and 286.011, Florida Statutes; and Article 1, Sections 24, Florida Constitution.

Angela Orkin

Phone: (850) 922-7213 Fax: (850) 922-7211